

Boone County Purchasing

Liz Palazzolo
Senior Buyer



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NOTICE OF AWARD MEMORANDUM

TO: Melinda Bobbitt, Director and File
FROM: Liz Palazzolo, CPPO, C.P.M.
DATE: May 11, 2022
RE: RFB 21-05MAY22 – Dishwasher with Installation

Request for Bid 21-05MAY22 solicited bids for a Dishwasher with Installation for the Boone County Sheriff's Office. Three bids and two "No Bids" were received:

- 1) Douglas Equipment of Bluefield, West Virginia
- 2) Cook's Direct, Inc. of Warrenville, Illinois
- 3) Ford Restaurant Supply of Columbia, Missouri
- 4) Ennis Appliance of Columbia, Missouri (No Bid)
- 5) Downtown Appliance of Columbia, Missouri (No Bid)

The three bids have been evaluated for responsiveness to mandatory terms and conditions of RFB 21-05MAY22, and for cost. All bids have been found responsive and cost has been reviewed by the Sheriff's Office which has recommended that the award be made to Douglas Equipment as the "lowest and best" bid.

The comparison of bids including bid pricing is found in the attached comparison chart. It is noted that the award to Douglas Equipment will include the Drain Water Tempering Kit that was bid as an option by Douglas Equipment. A question posed by Purchasing to the Sheriff's Office about awarding the option led to the Sheriff's office learning that the feature is required in order to comply with code. The option costs \$766.88 and was included in Douglas Equipment's bid, but it was not required in the basic technical specifications of RFB 21-05MAY22 because at the time the RFB was issued, it was not known that the Drain Water Tempering Kit was needed; in fairness to all vendors, it was not included in the cost evaluation.

The award of contract will be made to Douglas Equipment of Bluefield, West Virginia as the "lowest and best" bid received by the County. The contract period will run 05/17/22 through 11/16/22.

Payment will reference 1255 – GF Detention Operations/92300 – Replacement Machinery & Equipment: \$17,899.66.

Attachment

/lp

Hobart AM16-BAS2 – Updated 5/11/22

Comparison of Douglas Equipment, Cook's Direct Inc., and Ford Restaurant Supply for Dishwasher with Installation – RFB 1-05MAY22 for Sheriff's Office

Description	Douglas Equipment	Cook's Direct	Ford Restaurant Supply
Brand/model	Hobart AM16-BAS2	Hobart AM16-BAS2	Hobart AM16-BAS2
Installer	Hobart	Hobart Service	Hobart Service
ACC Install HOB	\$650 Option - clarified that it is included in the installation pricing	Included in Total for Dishwasher	Not Included – Not Itemized
Rapid Fill	Included as option: \$141.27	Included in total	Included as option: \$143.20
Warranty	1 year plus 6 months with Hobart doing installation	1 year	1 year plus 6 months with Hobart doing installation
Delivery	5-6 weeks (35-42 days)	42 days	4-6 weeks (28-42 days)
De-install and Install Time	2 days and 2 days	TBD	Not addressed
Bid Price: Dishwasher	\$14,231.51 + \$141.27 Rapid Fill = <u>\$14,372.78</u>	<u>\$17,130.28</u>	\$14,426.48 + 143.20 Rapid Fill = <u>\$14,569.68</u>
Uninstall	Included in Installation price of \$2,750.00 =	\$500.00	Included in Installation price of \$2,697.75 =
Install/testing		\$2,750.00 =	
Dishwasher + Un-installation + Installation/testing	\$17,122.78	\$20,380.28	\$17,267.43
Other	NA	Includes E-Verify MOU	Bid only good 15 days (expires 5/20/22) – did not sign RFB

CAPITAL

BOONE COUNTY**Request for Disposal/Transfer of County Property***Complete, sign, and return to Auditor's Office*

Date: 04/11/22

Fixed Asset Tag Number: 16367

Description of Asset: Industrial Dishwasher

RECEIVED**APR 11 2022****BOONE COUNTY
AUDITOR**Requested Means of Disposal: ☐ Sell ☐ Trade-In ☒ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.): Hobart Model 15 Serial #23-1100336

Condition of Asset: Poor

Reason for Disposition: Item has pieces beyond repair and requires parts that are no longer made

Location of Asset and Desired Date for Removal to Storage: Jail Kitchen. Dispose when new dishwasher arrives

Was asset purchased with grant funding? ☐ YES ☒ NOIf "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1255 - Damon Reynolds

Signature: **To be Completed by: AUDITOR**Original Acquisition Date: 9-11-07G/L Account for Proceeds 1190-3835 HAOriginal Acquisition Amount: \$8,862.00Original Funding Source: 2731Account Group: 1604**To be Completed by: COUNTY COMMISSION / COUNTY CLERK**

Approved Disposal Method:

☐ Transfer Department Name: _____ Number: _____

Location within Department: _____

Individual: _____

☐ Trade ☐ Auction ☐ Sealed Bids☐ Other Explain: _____

Commission Order Number: _____

Date Approved: _____

Signature: _____

C:\Users\dreynolds\AppData\Local\Microsoft\Windows\NetCache\Content.Outlook\RQ86MGE\Request for Disposal (002).docx

Revised: September 2016